

## **Joo Kim, DBA, MSHA, MSOM, L.Ac.**

### **Education**

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|---|------------------|
| <i>Grenoble Ecole de Management</i>               | Grenoble, France |
| <u>Doctorate in Business Administration</u>       |                  |
| <i>California State University, Northridge</i>    | Northridge, CA   |
| <u>Master of Science in Health Administration</u> |                  |
| <i>Dongguk University, Los Angeles</i>            | Los Angeles, CA  |
| <u>Master of Science in Oriental Medicine</u>     |                  |
| <i>University of Southern California</i>          | Los Angeles, CA  |
| <u>Bachelor</u>                                   |                  |

### **Professional experience**

03/19- Present **Comprehensive Podiatric Care Inc.** Chatsworth, CA  
Director of Operations

- Liaise with superior to make decisions for operational activities and set strategic goals
- Plan and monitor the day-to-day running of the business to ensure smooth progress.
- Supervise staff from different departments and provide constructive feedback
- Evaluate regularly the efficiency of business procedures according to organizational objectives and apply improvements
- Manage procurement processes and coordinate material and resources allocation
- Oversee customer support processes and organize them to enhance customer satisfaction
- Revise and/or formulate policies and promote their implementation
- Manage relationships/agreements with external partners/vendors
- Evaluate overall performance by gathering, analyzing, and interpreting data and metrics
- Ensure that the company runs with legality and conformity to established regulations

01/13-Present **California State University, Northridge** Northridge, CA  
Part-time Faculty

- Teach University 100 Freshman seminar
- Teach Health Sciences 131 Health and Society
- Teach Health Sciences 231 Women and Health

- Teach Health Sciences 312, Introduction to Health Administration
- Teach Health Sciences 313, Health Administration
- Teach Health Sciences 314, Organization And Delivery of Health Service
- Teach Health Sciences 335, Holistic Health
- Teach Health Sciences 413, Leadership
- Teach Health Sciences,436 Health Concerns of Adolescents
- Teach Health Sciences 438, International Health
- Teach Health Sciences 442, Health Disparities
- Teach Health Sciences 494, Internship
- Teach Health Sciences 526, Women's Global Health

08/23- Present **CSUN Autonomy Research Center for STEAHM**  
Northridge CA

- Mentorship: Provide mentorship to graduate and undergraduate students, as well as junior researchers, by offering guidance and advice on their research projects.
- Research Project Oversight: Supervise and oversee the progress of research projects within the center, ensuring that they align with the center's goals and objectives.
- Research Planning: Assist students and researchers in developing research plans, including setting research goals, defining methodologies, and creating timelines.
- Resource Allocation: Help allocate resources, including funding, laboratory equipment, and research materials, to ensure that research projects have the necessary support.
- Collaboration Facilitation: Foster collaboration among researchers within the center and with external partners or organizations to enhance research opportunities and outcomes.
- Grant and Proposal Writing: Assist in writing research grant proposals and securing funding for research projects within the center.
- Ethical Oversight: Ensure that research conducted within the center adheres to ethical standards and guidelines, including obtaining necessary approvals for human or animal research.
- Professional Development: Support the professional development of students and researchers by helping them acquire skills relevant to their research area and facilitating networking opportunities.
- Problem Solving: Act as a resource for troubleshooting research challenges, providing insights, and helping to find solutions to problems that may arise during research projects.

- **Evaluation and Assessment:** Regularly evaluate the progress and quality of research projects, providing constructive feedback and suggestions for improvement.
- **Administrative Duties:** Handle administrative responsibilities related to research projects, such as budget management, reporting, and compliance with institutional policies.
- **Leadership and Vision:** Provide leadership and contribute to the overall vision and strategic direction of the research center, helping to shape its research agenda and priorities.
- **Community Engagement:** Foster engagement with the broader academic and local community, promoting the center's research and its impact on society.
- **Safety and Compliance:** Ensure that safety protocols are followed in laboratory and research settings, and that all research activities comply with relevant regulations and standards.
- **Networking:** Build and maintain professional relationships with colleagues, researchers, and organizations in the field to create opportunities for collaboration and knowledge exchange.
- **Inspiration:** Inspire and motivate students and researchers to excel in their research endeavors and contribute to the advancement of knowledge in their respective fields.

10/09-Present **California State University Northridge** Northridge CA  
Academic Assistant in Health Administration/ Special Advisor

- Co-coordinates and prepares class lectures
- Assists and operates with student academic advisement for the CSUN Department of Health Sciences
- Institute for Healthcare Improvement Open School, local chapter faculty advisor
- Student Organization for a Holistic-approach to Health and Leadership advisor
- Institute of Community Health and Wellbeing Committee advisory board member
- Phi Beta Delta International Scholar Honor Society advisory board member

10/06-Present **California State University, Northridge** Northridge CA

Asian Medicine Coordinator and preceptor at the Klotz Student Health Center (SHC)

- Provides acupuncture treatments to students, faculty and staff
- Offers stress reduction and meditation programs at the SHC and its Living Well Lounge at the Oasis, wellness center.

- Provides presentations and programs on wellness for the CSUN Employee Assistance Program of the Department of Human Resources
- Supervise Health Administration interns as a preceptor
- Accreditation Association for Ambulatory Health Care (AAAHC) accreditation preparation team.
- TeamSTEPPS master

01/12 – 09/13 **CSUN Tseng College**

Northridge, CA

Instructor/ Coordinator

- Designs lectures and teaches students from Korea
- Provides resources that enhance international student learning in the US classroom.
- Operate student coordination

#### **Qualifications**

- Highly motivated and accomplished instructor
- Demonstrates the skills to motivate, encourage, guide, and lead colleagues as a TeamSTEPPS master
- Utilizes a dynamic, synergistic style when collaborating with colleagues individually and in teams
- Lifelong advocate of active learning and advancement; effective in inspiring ongoing learning and growth in others
- Dynamic and effective leader and mentor
- Effective, efficient coordinator of educational projects and programs
- Dedicated acupuncturist with a reputation for caring for patients
- Compassionate caregiver who quickly establishes and maintains rapport with patients
- Respected professional with certification and expertise in acupuncture techniques and Asian medicine
- Sensitive and empathic team player with finely tuned communication and interpersonal skills

#### **Publications**

- The Creation and Implementation of the Newly Implemented Korean Health Education Specialist Certification (in the April 2014 edition of Global Health Promotion)

- Risk behavior and health service needs of sex workers returning to brothels in South Korea. I presented the abstract of the article at the 141<sup>st</sup> APHA (American Public Health Association) annual conference.
- Implementation of Clinical Shadow Experience (CSE) for Health Administration interns (Presented at the AUPHA (Accreditation of University Program in Health Administration))
- Implementation of Clinical Shadow Experience (CSE) for Health Administration interns during Covid 19 Pandemic (Present at the APHA (American Public Health Association) 150<sup>th</sup> annual conference)

#### **Grant**

- California State University Northridge, Health and Human Development Challenge Grant
- California State University Northridge, Office of Community Engagement  
Faculty Engaged Research and Creative Activity Grant

#### **Languages**

Bilingual- Fluent in English/ Korean

#### **Volunteer Experience**

- Special Olympics World games 2015
- Faculty Senate Committee member on Extended Learning
- Upsilon Phi Delta Committee (AUPHA) member
- Faculty advisor for IHI chapter and SOHHL club at CSUN
- Guest speaker: Series of lectures in Asian Medicine for the LIFE program
- Radio Program guest, Radio Korea: Informing listeners about Asian Medicine
- Mission trips to Mexico with Wilshire United Methodist Church mission team

#### **Certification and licenses**

- Completed collaborative certificate program in Asian Medicine with Dongguk University and the University of Southern California
- Licensed Acupuncturist in the State of California
- Certified TeamSTEPPS master by Agency for Healthcare Research & Quality
- ACUE Microcredential in Effective Online Teaching

**Professional  
Memberships**

- Korean Acupuncturist Association
- USC Alumni Association
- American Public Health Association
- Association of University Programs in Health Administration
- Institute for Healthcare Improvement