

Cati Acevedo-Torres
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EDUCATION

Azusa Pacific University December 2017
Masters of Arts in Education (M.A)
and Mild/Moderate Disabilities Specialist Credential August 2017

California State University, Northridge June 2001
Bachelor of Arts in Child and Adolescent Development

EXPERIENCE

Odyssey Charter School January 2015-present
Altadena, CA
Inclusion Specialist
Individual Supervisor: Lauren O'Neil, Executive Director

- Provide Special Education services to children and adolescents between the ages of 6 and 16 with mild to moderate disabilities. Evidence base curriculum is utilized in response to students Individual Educational Plan (IEP); Leveled Learning Literacy (LLI), Orton-Gillingham (OG), Read Live, Eureka Math, and other evidence base teaching strategies.
- Attended a one-week Institute for Multi-Sensory Education (IMSE) Orton-Gillingham training and received IMSE Comprehensive Orton-Gillingham Certification.
- Administer educational achievement test assessment for purposes of diagnostic clarification and to guide recommendations for IEP. Measures administered include: Kaufman Test of Educational Achievement (KTEA).
- Direct and supervise two Teacher's Assistants who provide direct services to students with disabilities and support the Middle School population as a whole.
- Direct and train Teacher Assistants on Leveled Literacy Intervention (LLI)
- Actively participate and occasionally presented in weekly staff meetings, and in-service trainings.
- Diligently follow policies and procedures regarding documentation of initial, annual and triennial IEPs.
- Attended two-day training with HOLA! Language Services – Interpreting in Special Education Setting. Serve as school wide IEP meeting interpreter.

Equitas Academy November 2014-January 2016
Los Angeles, CA
Resource Specialist
Individual Supervisor: Maria Castañeda

- Primary population served included ages 10-14 years of age living the Pico Union community of Los Angeles.
- Delivered daily instruction to students with IEPs. Co-taught in 6th grade ELA class and planned with general education team.
- Provided direction and support for the CELDT as CELDT Coordinator
- Facilitated initial, annual and triennial IEP meetings. Consulted and coordinated with service providers in order to adhere to compliance requirement set forth by SELPA.

- Worked in conjunction with Special Education Director to ensure all aspects of special education are in compliance.
- Developed and planned professional development meetings regarding special education for general education teachers.
- Participated in two-day NCI training and included in the school base Crisis Intervention Team
- Became proficient using Welligent policies, protocol, and paperwork (e.g. IEP goals, objectives, assessments, progress monitoring)

Pasadena Unified School District (PUSD)

August 2004-November 2014

Pasadena, CA

Site Coordinator

Individual Supervisor: Maria Toliver, M.A.

- Primary population served included adolescents between the ages of 14-18 years in the northeast Pasadena.
- Provided services included hiring, training, evaluate and supervise on site after school program staff.
- Delivered curriculum and instructional support for after school program leaders and program directors.
- Conducted bi-weekly team meetings to discuss student participation quotas and attendance benchmarks. Cultivated positive collaborative working relationships amongst school administrators, staff, teachers and parents.
- Sustained and preserved a budget totaling 200K which included the compliance of state granted funds.
- Collaborated with program coordinator for conceptualization, development, and evaluation for school base programming for children, adolescents, and families
- Promoted utilization of techniques that fostered safety, and facilitated positive and developmentally appropriate interventions to children and their families
- Participated in weekly school staff and district-wide meetings and in-service trainings.
- Enhanced knowledge of ASSETs and ASES LACOE grant policies, protocols, and paperwork.

Think Together

October 2011-August 2012

Santa Fe Springs, CA

Quality Assurance Coach

Individual Supervisor: Ed Carlson

- Implemented the supervision and coached ten Site Coordinators to deliver high-quality afterschool programs for the Elementary and Middle School programs in the School Districts of Baldwin Park, Basset, and Mountain View School Districts.
- Led weekly meetings with district wide Superintendent to discuss the implementation of Middle School expanded learning goals within ELA, Math, STEM and Youth Development and Arts and Enrichment.
- Administered the turn around of underperforming middle schools and under my leadership, sites achieved 85% or above ADA for year 2011-2012.
- Established and preserved district-wide positive rapport amongst, Think Together and various school district officials.

- Lead QAC responsible for the roll-out and implementation of Summer 2012 Learning Grants from the Walmart Co. for the Baldwin Park Unified School District.
- Administered staff evaluations, program plans, and weekly check-in meetings. Conducted weekly meetings with Site Coordinators and reviewed paperwork including but not limited to, fiscal responsibilities, quality programming checklists, program leader observation logs and weekly program schedule.
- Enhanced knowledge of ASSETs and ASES LACOE grant policies, protocols, and paperwork.

Youth Policy Institute

May 2009-October 2011

Los Angeles, CA

Family Literacy Program Specialist

Individual Supervisor: Fidel Ramirez

- Trained in using popular education methods to create, develop and implement comprehensive Family Literacy components and curriculum throughout Youth Services Department at 32 sites various Elementary, Middle, and High School sites.
- Conducted family centered literacy curriculum in the form of workshops, and trainings at the Elementary, Middle and High School level.
- Created and implemented a comprehensive Family Literacy program which I planned and delivered College Readiness workshops for Youth and Families at various High Schools within the city of Los Angeles. Co-facilitated one-on-one Family College Readiness advisement at various High Schools.
- Responsible for overall program requirements within state and federal guidelines. Enhanced knowledge of ASSETs and ASES LACOE grant policies, protocols, and paperwork.
- Managed, coached and evaluated a team of Parent Advocates/Facilitators.
- Worked in collaboration with Principals, counselors and Parent Coordinators to plan programming.
- Conducted assessments and evaluations of Family Literacy services and needs related to the after school program sites.

RESEARCH

Clinical Research Project

December 2017

Access and Equity: Identifying Gaps in Special Education

Chair: Craig Bartholio, Ed.D.

SPECIALIZED TRAININGS and/or WORKSHOPS:

Workshops

Four Systems of Higher Education: A Guide for Parents/Guardians

Financial Literacy: Understanding FAFSA and Financial Aide

English Language Learners: A Parents Guide at School and Home

Odyssey Charter Special Education Series:

- Supporting Students with Autism
- Universal Design for Learning Principles (UDL)
- Specific Learning Needs: Supporting all Learners in the Classroom

Specialized Trainings

Hola! Language Services: Interpreting in Special Education Certificate

Leveled Literacy Intervention (LLI) Training
IMSE Comprehensive Orton-Gillingham Certificate

References Available Upon Request